

CRYSTAL TOWNSHIP BOARD MEETING MINUTES
Wednesday, November 11, 2009
7:00 p.m.

The meeting was called to order by Supervisor Braman at 7:04 p.m. and was followed by the Pledge of Allegiance.

Members Present: Charlie Braman, Dennis Lance, Bob Naumann, Curt McCracken and Jeremiah Stone

Public Comment: None

Approval of Agenda: Motion by Naumann, supported by Lance to accept the agenda with the addition to Unfinished Business- Item b. Approval of adjusted prices for the Frost & Weidbrauk Drain. Motion carried 5/5

Approval of Minutes: Motion by Lance, supported by Stone to approve the minutes of the October 14, 2009 Meeting. Motion carried 5/5.

Approval of Township Bills: Motion by Naumann, supported by Lance to approve the township bills as presented. Motion carried 5/5.

Approval of Crystal and Duck Lake Sewer Bills: Motion by Naumann, supported by Stone to approve the bills as presented. Motion carried 5/5.

Reports:

Treasurer: Report presented to board.

Police: Deputy Jamie Grinzinger presented the Police report and added that the county has a new monthly activity reporting system that they've switched over to. At this time, the new system could not provide a detailed list of activity but they hope to have that feature functioning very soon.

Fire: Lonny Fitzpatrick presented the Fire Department report. He also asked that the board proceed with the issue of the well to help lower the ISO (Insurance rates for residential and commercial fire insurance).

DPW: Larry Miller reported that township mowers and lawn equipment have all been winterized and that leaf clean up continues.

Sewer District: Dan Eller gave a report on the sewer district. He reported some repairs were made on the Ford pickup truck for the district.

Sewer Advisory Committee: No meeting this month.

DDA: January 23rd Winterfest work is still in progress.

Chamber of Commerce: Fall Fest was held tonight as school was closed during the week of Halloween.

Parks and Recreation: Braman reported that he spoke to Betty Steere about the bike path and she would like to be kept updated on the progress of the proposed bike path. Stone reported that he would like to put a public notice in the paper and/or speak to someone in the computer design program at the community college to solicit proposals for a more professional, detailed drawing/sketch of what the proposed bike path might look like. Braman is in favor of speaking to someone at MCC and Naumann was in favor of asking the Road Commission for help with securing a sketch. Stone said he would pursue both avenues and report back at the next meeting with his findings.

Duck Lake Improvement Board: No report

Town Hall Committee: Naumann asked the Board if they would be comfortable accepting bids without specifications from contractors and house movers to level the floor. The Board indicated that they need bids to be similar. Naumann stated the committee is meeting next Thursday and will report more at the next meeting.

Unfinished Business: Motion by Naumann, supported by Stone to accept the job descriptions for the Fire Chief, Assistant Waste Water Operator and Assessor. Motion carried 5/5.

Motion by Naumann, supported by Lance to accept the adjusted assessment for the Weidbrauk Drain (\$67,300.75) and the Frost Drain (\$23,760.00). Motion carried 5/5.

New Business: 90 day review for Kevin Loomis was good. Stone presented a sample of a formal Performance Appraisal that could be used for future evaluations of township employees. All other board members liked the form and also suggested the employees have a similar type of form they could use to evaluate their supervisors. Stone said he would bring back a copy of that type of evaluation for the board to review. The board agreed to use the evaluation form that Stone presented and asked Dan to fill one out for Kevin. The board will review and make a decision on a pay increase at the next meeting.

Naumann asked for board support of his proposal of having Deputy Grinzinger working a few day shifts each month and coming to Crystal Elementary School for approximately 4 hours per month to interact with and help educate students about the role of police officers in our community. The board supported this effort.

Motion by Lance, supported by Stone to approve the Police Protection Agreement as presented. Motion carried 5/5.

Motion was made by Stone, supported by Naumann to suspend Town Hall Committee work and the consideration of repairs and remodeling to the Township Hall. **Discussion- The board agrees that major work at this time may not be feasible but that the committee should not be disbanded.** Motion failed. Nays- Naumann, McCracken, Lance, Braman. Aye- Stone.

Motion by Stone, supported by Lance to proceed with getting bids on painting the Township Hall and tie this in with the painting needed at the Library in March. Motion failed. Nays- Naumann, McCracken, Lance, Braman. Aye- Stone.

The board will move the topics of Snow Removal, Sewer Office Furniture and the Fire Barn Well to Unfinished Business at the next board meeting.

Public Comments: Paula Plank stated the website needs to be updated with current information and asked about having meeting agendas posted. Also commented on town hall improvements, suggesting the board consider the exterior repairs needed before painting occurs and also pointed out that a new furnace and insulation would benefit the township with the cost savings.

Ethel George asked where the Town Hall would be if it were torn down. The board indicated that they would definitely determine that first in the event a proposed demolition was ever considered.

Motion by Lance, supported by Stone to adjourn the meeting at 8:40 p.m. Motion carried 5/5.