

MONTCALM COUNTY CENTRAL DISPATCH AUTHORITY
Administrative Board
MEETING MINUTES

Thursday, November 5th, 2009 at 2:00 p.m.
Montcalm County Central Dispatch/MCES Conference Room
657 N State St, Stanton, MI 48888

Present at Roll Call: Ron Retzloff - BOC
Pat Carr – BOC
George Bosanic – City of Greenville
Cal Callison – Fire Association
Bill Burden – MCSD (attending for Sheriff Bill Barnwell)
Angel Ouwinga – MSP (attending for Lt Pat Richard)
Tammy Pillard – City of Greenville (attending for Director Mike Stuck)
Phyllis Shilling – Townships Association

Absent: Roger Caris – BOC

Others Present: Tim Scott
Chris Hyzer
Sgt Brian Waber - MCSD

The meeting was called to order by Chairman Retzloff at 2:00 p.m.

Roll call was taken; a quorum was present.

Motion by Callison, supported by Shilling to approve the agenda. Motion carried.

Motion by Shilling, supported by Carr to approved the minutes from the August 24th Board Meetings. Motion Carried.

ACTION Correspondence Items

Motion by Callison, supported by Shilling to approve Check Review. Motion carried.

Motion by Carr, supported by Callison to approve the 2009 and 2010 Year-to-Date Budgets & Overtime Analysis. Scott clarified that the excessive overtime during the first 2 weeks of October were due to over 500 hours of OSSI CAD training that all dispatchers and supervisors completed. Motion carried.

FILING Correspondence Items

Motion by Carr, supported by Shilling to accept two correspondence items (Proof of Publication and Agency Access Agreement) for filing. Motion carried.

Director's Report

Scott reviewed the past training completed since the last meeting, totaling 648 hours. There is additional professional training scheduled for early December.

Scott briefed the Board on recognition highlights which included Kelli Medler's selection as the Michigan APCO Supervisor of the Year and the actions of ABC's 20/20 show to do a segment on Angi Adams and her actions assisting with delivering a baby over the phone in April 2009.

Scott briefed on workload statistics, with the September and October telephone workloads nearly identical. Sick time usage has doubled from September to October, but still remains below the number of hours earned.

The Board moved on to Old Business

Scott explained that the Sungard OSSI CAD and Mobile Data projects were progressing. Since the last meeting, we received the 100% audit from OSSI and those items had been addressed. The new video cards which had been on back-order were received, but with the wrong connector cords. OSSI was contacted and will provide the correct cables. The NetMotion server is received and installed, but not on-line due to a programming issue, which Mary McMillen is working to resolve. Finally, work continues on the geo files and mapping software and programming. It may take several months to get its accuracy to the desired level, and continued maintenance after that to document changes.

The Board moved on to New Business

Scott related that the contract negotiations with the GELC dispatcher union was completed now we are awaiting the presentation of this tentative agreement to the other dispatchers for a vote. After the vote is completed, a Special Meeting will be scheduled to discuss and vote on that agreement.

There was also a brief discussion on pay issues for non-union workers and Chris Hyzer addressed the new insurance options available.

Carr raised the issue of what level of authority the Board exercises over the Technical Advisory Committee, specifically approving or disapproving of any representatives. Scott was directed to make contact with the agency concerning a specific issue and to determine if a representative is still suitable for inclusion on the TAC.

Public Comments were not offered.

Chairman Retzliff adjourned the meeting at 3:42 p.m.

Respectfully submitted,

Ronald Retzloff, Chairman

DRAFT