



**MONTCALM COUNTY  
CENTRAL DISPATCH AUTHORITY**  
657 North State Street  
Stanton, Michigan 48888  
(989) 831-5253



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**MONTCALM COUNTY CENTRAL DISPATCH AUTHORITY**

**Administrative Board**

**MEETING MINUTES**

Thursday, September 2nd, 2010 at 2:05 p.m.  
Montcalm County Central Dispatch/MCES Conference Room  
657 N State St, Stanton, MI 48888

Present at Roll Call: Ron Retzloff - BOC  
Pat Carr – BOC  
Michael Stuck – City of Greenville  
William Barnwell – MCSD  
Andrea Nerbonne – MSP

Absent: Roger Caris - BOC  
George Bosanic – City of Greenville  
Cal Callison – Fire Association  
Phyllis Shilling – Townships Association

Others Present: Chris Hyzer – Montcalm County Controller  
Mark Bellinger, MCSD UnderSheriff  
Tim Scott – Dispatch Center Director

The meeting was called to order by Chairman Retzloff at 2:05 p.m.

Roll call was taken; a quorum was present.

Motion by Carr, supported by Barnwell to approve the Agenda. Motion carried.

Motion by Carr, supported by Barnwell to approve the Minutes from the August 12th Administrative Board Meeting. Motion carried.

**ACTION Correspondence Items**

Motion by Barnwell, supported by Stuck to approve the Check Review, the 2010 Year-to-Date Budget, and the Overtime Analysis Report. Motion carried.

**FILING Correspondence Items - None**

## **Director's Report**

Scott advised that in the past month there had been no external training conducted nor any significant recognition awarded.

Sick time usage declined in August by 30% from the previous 2 months.

There was no tracking of emergency and non-emergency calls due to the short time frame from the last meeting.

Scott advised that he had been told by the Frontier telephone technicians that the current phone system was no longer in production and would need to be replaced in the next few years. Hyzer mentioned that Central Dispatch could possibly be incorporated into the new County telephone system.

## **Old Business**

Scott briefed on the FY 2011 budget proposal. A change was made to the previous submission (on Aug 12) which now reflects the Director and Deputy Director taking a 0% pay increase during FY 2011, resulting in a savings of \$2,199 during FY 2011. This will reduce the FY 2011 deficit to \$38,274. Retzloff related that if Central Dispatch funding issues change favorable in the near future, the pay rates for the Director and Deputy Director may be reconsidered. Motion by Carr, supported by Barnwell to approve the FY 2011 Central Dispatch Budget. Motion carried.

Scott briefed that the Surcharge Ballot Issue was presented to the Board of Commissioners on 24 Aug and approved for inclusion on the November 2<sup>nd</sup> ballot. The necessary paperwork was forwarded to the County Clerk for processing. Scott related he will continue to make visits to community organizations to encourage support for this initiative. Several members offered suggestions on what groups to focus on and what parts of the 911 surcharge message to emphasize, such as the acquisition of new equipment.

Scott advised that he had received the initial proposal from the Supervisor bargaining group of the Government Employee Labor Council (GELC) but negotiations on the Collective Bargaining Agreement. There is a management planning meeting slated for 9/9/10, and the first negotiating session is scheduled for 9/20/10.

## **New Business**

Scott advised that the siren survey requested by Region 6 in conjunction with the State Homeland Security Grant was submitted and Montcalm County was preliminarily projected to receive \$36,873.62. Due to some miscalculations, that total might be reduced, but there should still be significant funding to use in upgrading the Montcalm County emergency siren system.

Scott advised that there was a electronic recycling date coming up for old computers, monitors and other electronic equipment in the next 2 months, and requested authorization to dispose of

some equipment. Hyzer advised that the County will be selling some of it's old equipment and invited Central Dispatch to participate. Scott was authorized to dispose of any acceptable electronic equipment if it cannot be sold.

**Public Comments** – No Public Comments were offered.

**Adjournment** - Chairman Retzloff adjourned the meeting at 2:30 p.m.

Respectfully submitted,

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Ronald Retzloff, Chairman