

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, August 13, 2007

1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Reverend Jerry Carlson from the Sheridan Assembly of God offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Baker, Carr, Caris and McCrackin. Members absent at roll call: Commissioner Paepke.

Others present: Kristen Millard and Chris Hyzer.

Moved by Commissioner Petersen, supported by Commissioner Walker to approve the July 23, 2007, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agenda with the addition of #3 under New Business entitled *Jerry McCoy Retirement*, #4 entitled *Animal Plan* and #1 under Old Business entitled *Executive Session, Pending Litigation*. Motion carried.

Public comments were offered and none were given.

The MDOT Project Authorization 2007-0263/Z2 (vans for Commission on Aging) was received from Connie Hanrahan, Contract Administrator for MDOT. Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve the contract and authorize the proper signatures on the agreement. Motion carried.

Correspondence was received from Don Cooper, Drain Commissioner, regarding the need to appoint a commissioner to the Dickerson Lake, Lake Improvement Board. Moved by Commissioner Retzloff, supported by Commissioner Baker to appoint John Johansen to the Dickerson Lake, Lake Improvement Board. Motion carried.

Scott Minard entered the meeting at 1:06 p.m.

Correspondence was received from Richard Fox, Jr. regarding aggressive community based recycling. Moved by Commissioner Retzloff, supported by Commissioner Johansen to refer the correspondence from Mr. Fox to the Solid Waste Management Committee. Motion carried.

Discussion took place on a request from Eureka Charter Township for the Montcalm County Building Department to take over all building department responsibilities for the township. Scott Minard informed the board that assuming the responsibilities for issuing new permits would not be a problem, however he has a few concerns regarding assuming the responsibilities for permits issued prior to August 20, 2007. Mr. Minard stated that fees were collected up front by Eureka Township for projects that are currently in the works but are yet to be completed. A plan would have to be developed to collect the fees from Eureka Township each time an inspection was done on an existing permit. Eureka Township would need to turn over all of their records to the county, and Mr. Minard does not feel that the records at the township are in very good order.

Commissioner Retzloff feels that a written agreement should be entered into for the old permits.

Moved by Commissioner Petersen, supported by Commissioner Johansen to have the Controller correspond with Eureka Township indicating that the Board of Commissioners is in agreement to assume all building department responsibilities effective Monday, August 20, 2007, for new building permits only. Should Eureka Township wish to have the Montcalm County Building Department conduct

inspections on any permits issued prior to August 20, 2007, a written agreement will have to be entered into outlining all terms and responsibilities. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve consent agenda items 5 through 15 and move stated action:

| | | |
|------------------------|---|---------------|
| Kevin Weaver | Animal Control Report, June 2007 | Place on file |
| AAA of West Michigan | Host Agency Agreement | Place on file |
| DOC/Jim Osborne | Letter Cancelling Public Works Contracts | Place on file |
| MMDHD | Talking Points, June 2007 | Place on file |
| COA | Minutes, June 28, 2007 | Place on file |
| COA | 3 rd Quarter FY '06 – 07 Program Summary | Place on file |
| Soldiers Relief Fund | Minutes, July 19, 2007 | Place on file |
| MMDHD | Minutes, June 27, 2007 | Place on file |
| Parks & Rec Commission | Minutes, July 17, 2007 | Place on file |
| Ionia Montcalm DHS | Minutes, April 19, 2007 | Place on file |
| CAMW Consortium | Minutes, June 4, 2007 | Place on file |

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to adopt the Montcalm Safety Policy. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner McCrackin that the Finance and Personnel consider funding for all 3 projects of the air conditioning at that administration building. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve of the amendments to the Address Ordinance as presented and set a public hearing for comment on August 27, 2007. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the August 13, 2007 Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Retzloff to accept the \$34,580 for the purpose of renovating and equipping the new Mobile Command Post and \$7,000 for the purpose of purchasing two multi-gas detection devices for SERT and \$20,000 for HSEEP-compliant exercises and \$4,000 for incidental expenses for the Regional Planner. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to pay the tuition of reimbursement of Dave Feldpausch in amount of \$250 and Jeni Williams of \$217.50. Motion carried.

Moved by Commissioner Caris, supported by Commissioner McCrackin to approve the employment agreement for the emergency manager as attached to the Finance Committee minutes. Moved by Commissioner Petersen, supported by Commissioner Baker to postpone voting on this motion until the August 27, 2007 meeting. Motion carried with Commissioner McCrackin voting no.

Moved by Commissioner Caris, supported by Commissioner Baker to approve warrant number 081307 in the amount of \$429,160.89. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to place the August 13, 2007, Finance and Personnel Committee minutes on file. Motion carried.

Chris Hyzer informed the board that he has copies of the audit for any board member who is interested in seeing it. He can give the board a presentation on the audit or have the auditors come in and do it. It was decided that a presentation won't be necessary.

Commissioner Retzloff informed the board that Jerry McCoy has been nominated for Emergency Manager of the Year award. He would like the Controller to draft a letter in support of Mr. McCoy receiving this award at the MEMA conference this fall.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to have the Controller send a letter to Lt. Whitsett, Michigan State Police, in support of Jerry McCoy as Emergency Manager of the Year. Motion carried.

Commissioner Retzloff informed the board that an Emergency Animal Plan is currently being developed for the Homeland Security master plan and they would like to have a commissioner sit on the committee. Moved by Commissioner Johansen, supported by Commissioner Retzloff to recommend Commissioner McCrackin to Pamela Boody as the commissioner to sit on the Emergency Animal Plan Committee. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to enter into Executive Session at 1:49 p.m. for the purpose of pending litigation. Roll call vote: Ayes: Commissioner Walker, Petersen, Retzloff, Johansen, Baker, Carr, Caris and McCrackin. Nays: None. Motion carried.

The board returned to open session at 2:16 p.m.

Public comments were offered. Commissioner Johansen provided the board with information regarding a health insurance survey that will take place this fall.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to adjourn at 2:19 p.m. Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman