

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting  
Monday, July 24, 2006  
1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Charles "Chuck" Dalton from the Pine Grove Church in Stanton offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris and McCrackin. Members absent at roll call: None.

Others present: Kristen Millard, Chris Hyzer, Ryan Jeltema, and John Berchtold.

Moved by Commissioner McCrackin, supported by Commissioner Paepke to approve the July 10, 2006, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agenda with the addition of #4 under New Business entitled *Kim Singh, Pandemic Influenza Request* and changing the 1:45 p.m. agenda to *Steve VanHolstyn Resolution presentation*. Motion carried.

Public comments were offered and none were given.

A resolution recognizing Steve VanHolstyn was presented to the board. Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve and adopt **RESOLUTION 2006-27**:

**Whereas:** Steven VanHolstyn has served the citizens of Montcalm County for nearly twenty years as a rescue attendant, ambulance attendant, firefighter, extrication instructor and Captain of the Specialized Emergency Rescue Team (SERT), and

**Whereas:** Steven VanHolstyn has previously been recognized by his peers, the Medical Control Authority and the administration of Montcalm County Emergency Services by receiving the Jack VanHarn EMS Provider of the Year Award, and

**Whereas:** Steven VanHolstyn has consistently served with valor, excellence, enthusiasm and an uncompromising commitment to the safety and welfare of his fellow citizens and co-workers, and

**Whereas:** Under Steven VanHolstyn's direction and guidance SERT was recently involved in two extensive search and rescue operations, one on June 13, 2006 and the second on July 5, 2006 that resulted in letters of appreciation and commendation from the Sheriff of Montcalm County, a Montcalm County Deputy Sheriff and a local township police officer, and

**Whereas:** Under Steven VanHolstyn's direction and guidance SERT has consistently, for many years, always been ready to respond to specialized rescue calls and has been involved in other successful search and rescue operations, confined space rescues, has mat incidents and countless exercises to prepare for such calls, and

**Whereas:** Under Steven VanHolstyn's direction and guidance SERT has evolved into one of the most unique and capable rural specialized rescue teams in Michigan,

**Now Therefore Be It Hereby Resolved** that the Montcalm County Board of Commissioners gratefully acknowledges Steven VanHolstyn and, through him, each and every member of the Specialized Emergency Rescue Team for an outstanding record of excellence, professionalism, and tireless dedication to the citizens of Montcalm County and the public safety partners that have relied on and appreciated SERT's efforts for many years.

Motion carried.

Correspondence was received from The Gift of Life regarding HB 4938 which requires each county medical examiner to enter into an agreement with a federally designated organ procurement organization, and tissue and eye bank organization, which coordinates anatomic donations. Moved by Commissioner Retzloff, supported by

Commissioner Paepke to refer this agreement to Dr. Banner, Chief Medical Examiner, for his comments. Motion carried.

Correspondence was received from AAAWM regarding the need for a signed Purchase of Service Agreement. Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve the Purchase of Service Agreement and authorize Chairman Carr to sign it. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve consent agenda items 4 through 18 move stated action:

Controller	Amendment to Address Ordinance	Place on file
Controller	Amendment to Parks Ordinance	Place on file
Kevin Everingham	Agreement – Pine Rest Health Services	Place on file
Kevin Everingham	Contract – County/OCC Mens Resident Serv.	Place on file
Kevin Everingham	Outpatient Treatment Services Agreement	Place on file
Controller	Support to Sietsema Farms Feeds, LLC	Place on file
MCFBH Board	Minutes, May 25, 2006 Meeting	Place on file
MHSC	Minutes, June 6, 2006 Meeting	Place on file
Montcalm Conservation Dist.	Minutes, June 14, 2006 Meeting	Place on file
Andrea Krause	Memo of Understanding	Place on file
Controller	BC/BS – ASC	Place on file
Montcalm BOC	Resolution 2006-23	Place on file
Montcalm BOC	Resolution 2006-24	Place on file
Montcalm BOC	Resolution 2006-25	Place on file
Montcalm BOC	Resolution 2006-26	Place on file

Motion carried.

Correspondence was received from Scott Minard, Building Official, regarding the power outage on July 18<sup>th</sup>. Mr. Minard feels the situation was blown out of proportion and procedures just need to be clarified. Moved by Commissioner Johansen, supported by Commissioner Retzloff to place the correspondence from Mr. Minard on file. Motion carried.

A copy of a letter John Berchtold wrote to CMS Energy was given to the board. In his letter, Mr. Berchtold inquired as to whether government agencies receive preference to have power restored. Moved by Commissioner Retzloff, supported by Commissioner Paepke to place the letter to CMS President/CEO on file. Motion carried.

Correspondence was received from the Drain Office regarding appointments needed to the Muskelunge and Turk Lake boards. Moved by Commissioner Retzloff, supported by Commissioner Paepke to appoint Commissioner Paepke to the Muskelunge Lake Board and Commissioner Johansen to the Turk Lake Board. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve additional correspondence items 3 & 4 and move stated action:

Ionia/Montcalm DHS Board	Minutes from June 15, 2006	Place on file
Building Official	June, 2006 Report	Place on file

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to elect the full payment option of the National Forest Revenue from the Department of Natural Resources and the full payment be made to the Montcalm County Conservation District. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to close the 3<sup>rd</sup> floor public bathroom and remove the drinking fountain on the 3<sup>rd</sup> floor in the Administration Building. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the July 24, 2006 Economic Development and Physical Resources Committee minutes on file. Motion carried.

At 1:35 p.m. Lori Wilson, Marcia Sawdy and Kristen Millard were in attendance to ask for modification to the Policy and Procedures manual for Montcalm County in regards to office closures. Lori Wilson addressed the board

and explained that the elected officials would like to see some modification to the current office closure notification method and suggested that Chairman Carr be the designee for making the call to close the buildings.

Commissioner Johansen stated that he feels the policy does need to be looked at again and also feels that it needs to be assigned to a committee for their recommendation.

Moved by Commissioner Retzliff, supported by Commissioner Petersen to assign the task of refining section 5.2 of the Personnel Policy, Office Closures, to the Economic Development and Physical Resources Committee and have them work with the Elected Official and Appointed Department Heads. Motion carried.

At 1:45 p.m. Chairman Carr presented Steve VanHolstyn with a Resolution acknowledging his contributions to Montcalm County. Mr. VanHolstyn thanked the board for the recognition.

Moved by Commissioner Caris, supported by Commissioner Baker to change the pay range scale for the CQI Supervisor to the same pay range scale as the Field Services and Education/Orientation Supervisors. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow EMS to purchase a 20KW generator with automatic indoor transfer switch, and direct the County Controller to seek bids on same, funds to come from the Homeland Security Grant funds. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Johansen to allow the Commission on Aging permission to accept the contracts for the two vans, with Pat Carr being authorized to sign the contracts and Ron Retzliff in Pat Carr's absence with a total amount for the contract not to exceed \$60,000. Moved by Commissioner Johansen, supported by Commissioner Petersen to amend the motion to remove the portion of the motion that reads: "and Ron Retzliff in Pat Carr's absence." Amendment carried. Original motion carried as amended.

Moved by Commissioner Caris, supported by Commissioner Baker to mandate training on hiring practices for all appointed department heads from Gene King, and also recommend that all elected officials attend as well. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow the Maintenance Department to purchase a water softener from Peerless Inc., in amount of \$4,113 with the funds to come from the maintenance department budget and contingency if needed. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve warrant number 072406 in the amount of \$421,970.51. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow the Finance Officer to attend MUNIS training in Chicago on October 23-25, 2006. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Walker to place the July 24, 2006, Finance and Personnel Committee minutes on file. Motion carried.

John Berchtold informed the board that the District Judge has signed the union agreement. He also informed the board that the union team for the AFSCME general bargaining unit is meeting tomorrow night. Following that meeting the contract will then be coming to the board. He informed the board that the ball has been in the union's court for quite some time and he was informed that the employees have had a difficult time getting together due to vacations. He explained that the contract and revisions have gone back and forth and the most recent revision was given to Teresa Good a few weeks ago.

John Johansen expressed his appreciation to John Berchtold for writing a letter to the CEO of CMS Energy in regards to power restoration.

John Berchtold gave the board an update on possible warrant entry through the District Court. The 911 Authority would like District Court to enter warrants instead of sending them to Central Dispatch for entry. The Authority Board feels that it is practical to re-assign the necessary funds from 911 surcharges to the court to cover the increase in LEIN costs.

Moved by Commissioner Johansen, supported by Commissioner Retzliff to refer the issue of warrant entries being removed from Central Dispatch to the various courts, to the Finance and Personnel Committee for their review and recommendation. Motion carried.

A request to host a Board meeting in September was received from Kim Singh, Health Officer. She will provide lunch and the topics of discussion will be Pandemic Influenza, Environmental Health Regulations, and Clean Indoor Air Regulations. John Berchtold will work with Ms. Singh on scheduling this meeting.

Public comments were offered. Chairman Carr informed the board that a copy of the proposed budget is in the board room for anyone who wants to review it.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to adjourn at 2:15 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman