

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting
Monday, July 10, 2006
1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Ken Kraft from the First Baptist Church in Stanton offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, and McCrackin. Members absent at roll call: Commissioner Caris.

Others present: Kristen Millard, Chris Hyzer, Don Cooper, Dave Bee, Don Lehman, Tom Lindeman, Franz Mogdis, Ryan Jeltema, and John Berchtold.

Moved by Commissioner McCrackin, supported by Commissioner Paepke to approve the June 26, 2006, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agenda as presented. Motion carried.

Public comments were offered. Tom Lindeman addressed the board regarding the General Plan that the board will be voting on today. He asked to board to look at the area of transportation again. He does not feel it was properly addressed in the plan.

Correspondence was received from the West Michigan Regional Planning Commission regarding changes to the WMRPC Bylaws. Moved by Commissioner Johansen, supported by Commissioner Petersen to place the correspondence from WMRPC on file. The correspondence will be reconsidered when committee appointments are made in January, 2007. Motion carried.

Correspondence regarding the Michigan Emergency Management Assistance Compact (MEMAC) was received from Jerry McCoy, Emergency Services Director. Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve and adopt the Michigan Emergency Management Assistance Compact and authorize Chairman Carr to sign it; and also approve and adopt **RESOLUTION 2006-23**:

WHEREAS, the State of Michigan Emergency Management Act, Act 390 of the Public Acts of 1976, as amended M.C.L. 30.401 et. Seq. authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions or use in the affected area upon request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Act 390 of the Public Acts of 1976, as amended among political subdivisions within the State.

NOW THEREFORE, BE IT RESOLVED, by the Montcalm County Board of Commissioners, that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Michigan Emergency Management Assistance Compact which is attached hereto and incorporated by reference.

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Retzloff to recognize Steve VanAlstine for coordinating the efforts in the search and recovery of a runaway in the Edmore area. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve consent agenda items 3 through 20 move stated action:

Planning Commission	Mark Wyckoff Recognition	Place on file
Montcalm Alliance	BOC Resolutions 2006-17 & 18	Place on file
Planning Commission	Minutes 6-1-06	Place on file
Planning Commission	Minutes 6-15-06	Place on file
Medical Control Authority	Minutes 4-26-06	Place on file
COA	Minutes 5-25-06	Place on file
EightCAP, Inc.	Minutes 5-25-06	Place on file
AAAWM	Contract Amendment	Place on file
Sheriff Barnwell	Commendation SERT & CERT	Place on file
Central Dispatch Authority	Minutes 5-8-06	Place on file
MMDHD	Minutes 5-31-06	Place on file
Transportation Study Committee	Survey	Place on file
Substance Abuse Council	Pre-approved minutes 6-6-06	Place on file
Controller	BOC Resolution 2006-22	Place on file
WMRPC	State Trailways Initiative	Place on file
WMRPC	State Park & Rec. Area Consolidation	Place on file
WMRPC	Wildlife Land Consolidation Initiative	Place on file
WMRPC	Handicapped Hunting & Viewing Facilities	Place on file

Motion carried.

Moved by Commissioner Retzlaff, supported by Commissioner Petersen to approve additional correspondence items 1 and move stated action:

Carl Paepke	Zoning Administrator Letter	Place on file
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Motion carried.

At 1:25 p.m. Franz Mogdis was in attendance to present the board with the Montcalm County General Plan. Mr. Mogdis is asking the board to support the Montcalm County General Plan. Moved by Commissioner Johansen, supported by Commissioner Petersen to approve and adopt **RESOLUTION 2006-25 ADOPTION OF MONTCALM COUNTY GENERAL PLAN:**

WHEREAS, the Montcalm County Planning Commission has prepared a **General Plan** to guide future land use and infrastructure decisions in the County; and

WHEREAS, the public provided input to development of the Plan via four Town Meetings during the planning process; and

WHEREAS, the Montcalm County Planning Commission has solicited public comment from all jurisdictions within the county and abutting the county, as well as from the public, and has received written an oral comments on the draft Plan; and

WHEREAS, the Montcalm County Planning Commission has conducted a duly advertised public hearing to receive public comment on the draft Plan; and

WHEREAS, the Montcalm County Planning Commission has reviewed public comments to the draft Plan and prepared amendments to the draft **General Plan** in response to public comments, which amendments are attached to this Resolution; and

WHEREAS, the Montcalm County Planning Commission has duly reviewed the draft **General Plan** for the development of the County pursuant to the authority of Act 282 of 1945 (known as the County Planning Act).

NOW THEREFORE BE IT RESOLVED, that the Montcalm County Board of Commissioners adopt the **Montcalm County General Plan**, as amended.

BE IT FURTHER RESOLVED, that this Resolution be published inside the back cover of each printed copy of the **Montcalm County General Plan**, along with the Resolution adopted by the Montcalm County Planning Commission, to certify that all maps, charts and descriptive and explanatory matter therein are a part of the Plan.

Motion carried.

Mr. Mogdis also addressed the Montcalm County Transportation Survey that was put on all of the board members desks. He informed the board that 151 surveys have already been returned, which is very helpful. Copies have been distributed to all local libraries and township and city offices. Commissioner Johansen commended Mr. Mogdis' efforts in getting the General Plan done.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve and adopt **RESOLUTION 2006-24 SOIL EROSION AND SEDIMENTATION CONTROL**, as revised on July 10, 2006. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Baker to accept the bid specification for the re-roofing of the Administration building and allow the Controller to take bids for same. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner McCrackin to support the grant application on behalf of Sietsema Farms Feeds and authorize the Chairman to sign the letter to the Michigan Department of Agriculture in support. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the July 10, 2006 Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to allow Commission on Aging to begin the hiring process for three (3) temporary, part-time In Home Services Aides, with flexible hours as needed, but intended to be 15-24 hours per week each, with pay scale set at \$8.50 per hour. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to approve the job description for the In-Home Service Aide position. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to give Commission on Aging permission to increase the hours of the In-Home Services Coordinator's position, Margaret Gould, RN, from 15 hours per week to 24 hours per week beginning July 11, 2006. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Petersen to give Commission on Aging permission to return the completed New Vehicle Order forms to MDOT for the two approved vans and allow John Berchtold as authorized signer on the New Vehicle Order Forms. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to allow District Court to increase the hours of Elizabeth Nichoson from 24 hours to 40 hours while an employee is on medical leave. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to allow EMS to purchase a Dell server in the amount of \$4,791.50 and bypass the bid process due to the emergency need of the equipment. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to accept the proposed 2006 evaluation of Building Official, Scott Minard. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to allow the Controller/Administrator to renew the Administrative Services Contract with Blue Cross/Blue Shield. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Johansen to allow the Sheriff and the Board Chairman to sign the Kiosk Site agreement, and change part 15 of the agreement to say "be governed under Michigan Law." Motion carried.

Moved by Commissioner Walker, supported by Commissioner Baker to approve **RESOLUTION 2006-26 AUTHORIZING ISSUANCE OF 2006 CAPITAL IMPROVEMENT BONDS**. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Paepke to approve warrant number 071006 in the amount of \$332,929.77. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Petersen to place the July 10, 2006, Finance and Personnel Committee minutes on file. Motion carried.

Kristen Millard addressed the board regarding the administration of the postage machine at the Administration Building. She explained that due to federal postal requirements a new postage machine has been purchased and she is in need of having a fax line turned on in order to have postage put on the machine. She first made her request to

have the data line turned on to the Controller's office on June 13th and is still waiting for that line to be turned on. She feels that the mail duties at the Administration Building should be taken over by the Controller's office since it is an administrative function and she only has two employees in her Vital Records/Elections office to assist both the public and county departments experiencing difficulties with the postage meter.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to have the issue of the mail duties, and the administration of the postage machine in the Administration Building, referred to the Physical Resource and Economic Development Committee for their recommendation. Motion carried.

John Berchtold informed the board that all of the equipment sales have been completed and the conference room can be used again.

Commissioner Retzloff informed the board that work is being done on the Addressing Administrative Services Agreement. It will be sent to the Physical Resources. Moved by Commissioner Retzloff, supported by Commissioner Paepke to ask Economic Development and Physical Resources Committee to review the Addendum to the Administrative Services Agreement between the Montcalm County Central Dispatch Authority and Montcalm County. Motion carried.

Public comments were offered and none were given.

Moved by Commissioner Petersen, supported by Commissioner Retzloff to adjourn at 2:31 p.m. Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman