

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting
Monday, June 12, 2006
1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Tom Lindeman offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris and McCrackin. Members absent at roll call: None.

Others present: Kristen Millard, Chris Hyzer, Tom Lindeman, Kevin Everingham and John Berchtold.

Moved by Commissioner McCrackin, supported by Commissioner Paepke to approve the May 22, 2006, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agenda with the addition of #3 under New Business entitled *Montcalm Center Luncheon Invitation* and #4 entitled *Fire/Rescue Resolution*. Motion carried.

Public comments were offered. Tom Lindeman commented on the Solid Waste Committee's recommendation to increase the user fees. He assured the board that the recommendation was well researched and encouraged the board to follow the committee's recommendation.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve and adopt **RESOLUTION 2006-19 "DO 1 THING"**:

WHEREAS, "Do 1 Thing" is an ongoing, easy and affordable educational preparedness program to encourage people to prepare themselves, their families, and their community by doing one thing each month to prepare for an emergency; and

WHEREAS, the Lansing-area tri-county region (Clinton, Eaton and Ingham) initiated the "Do 1 Thing" program and has created an online toolkit that other counties are encouraged to use; and

WHEREAS, the Montcalm County community has begun incorporating the "Do 1 Thing" educational materials at a variety of agencies and have signed on partners who have agreed to help get the word out about this campaign (partners as of May 26, 2006, include Montcalm County administrative offices, Montcalm Alliance, Montcalm Center for Behavioral Health, Montcalm County Sheriff's Office, Montcalm County Emergency Services, Carson City Hospital, Sheridan Community Hospital, American Red Cross, United Way and Volunteer Connections of Montcalm County, Mid-Michigan District Health Department, Montcalm County Commission on Aging, Montcalm County Central Dispatch, and Montcalm Public Radio); and

WHEREAS, the importance of being prepared for any type of emergency, including power outages from wind and ice storms, tornadoes and other unforeseeable disasters cannot be ignored; and

WHEREAS, individuals and communities being prepared for an emergency allows emergency responders to more effectively respond to disasters; and

WHEREAS, the Montcalm County Board of Commissioners would like to encourage and support all of the residents, businesses, organizations and agencies of Montcalm County to participate in the "Do 1 Thing" educational campaign and undertake to encourage individual and agency emergency preparedness; and

WHEREAS, there is no direct cost to be a partner or participate in the "Do 1 Thing" educational campaign, other than the minor costs associated with making copies of facts sheets and brochures;

THEREFORE BE IT HEREBY RESOLVED, that the Montcalm County Board of Commissioners approves and authorizes the County Administrator and Department Heads to support and participate in the ongoing "Do 1 Thing" educational campaign, to ensure the continuous safety and preparedness of the citizens of Montcalm County.

Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to adopt the Administrative Services Agreement among the County of Montcalm, Montcalm County Sheriff, and Montcalm County Central Dispatch Authority. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to allow Kevin Everingham to apply for the Community Corrections Grant for 2007. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve the Outpatient Treatment Services Agreement between the Montcalm County Community Correction Program and Community Hope and authorize Chairman Carr to sign it. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve the Independent Contractor Agreement between Montcalm County and Pine Rest Christian Mental Health Services for residential substance abuse treatment services for men and women, and authorize Chairman Carr to sign it. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to approve the Probation Residential Services Contract between Montcalm County, Office of Community Corrections and Alternative Directions and authorize Chairman Carr to sign it. Motion carried.

At 1:15 p.m. Richard Reeves, Equalization Director, was in attendance to request the board's approval of the summer tax levy. Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve the L4029, at the rate of 2.9359 mills, as presented by Richard Reeves. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve the Standard Form of Agreement between Owner and Contractor for the Jail Renovation Project. The agreement is between Montcalm County and Griffith Builders. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve and adopt **RESOLUTION 2006-20, RESOLUTION FOR THE ADOPTION OF THE VANTAGECARE RETIREMENT HEALTH SAVINGS (RHS) PROGRAM:**

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a retiree health savings plan for such employees serves the interests of the Employer by enabling it to provide reasonable security regarding such employees' health needs during retirement, by providing increased flexibility in its personnel management system, and by assisting in the attractions and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of the retiree health savings plan (the "Plan") services the above objectives.

NOW THEREFORE BE IT RESOLVED that the Employer hereby adopts the Plan in the form of the ICMA Retirement Corporation's VantageCare Retirement Health Savings program.

BE IT FURTHER RESOLVED, that the assets of the Plan shall be held in trust, with the Employer serving as trustee, for the exclusive benefit of Plan participants and their beneficiaries, and the assets of the Plan shall not be diverted to any other purpose prior to the satisfaction of all liabilities of the Plan. The Employer has executed the Declaration of Trust of the Montcalm County Integral Part Trust in the form of:

The model trust made available by the ICMA Retirement Corporation

BE IT FURTHER RESOLVED, that the Personnel Officer shall be the coordinator and contact for the Plan and shall receive necessary reports, notices, etc.

Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve consent agenda items 9 through 36 move stated action:

Village of Edmore	IFT Hearing	Place on file
MSU Extension	MSUE Educational Programming	Place on file
MMDHD	Board of Health Minutes 4-26-06	Place on file
Marcia Walker	COA Executive Board Minutes 4-27-06	Place on file
Montcalm Alliance	2006 Budget Status Report	Place on file
EightCap	Board Minutes 4-28-06	Place on file
Montcalm BOC	Resolution 2007-17	Place on file
Montcalm BOC	Resolution 2006-18	Place on file
Timberland RC&D	Minutes 4-5-06	Place on file
Timberland RC&D	Minutes 3-29-06	Place on file
Controller	Designation Form – MSHDA	Place on file
DHS	Greenville-Stanton Bus Route	Place on file
Plunkett & Cooney	Telfor Lawsuit	Place on file
Controller	CDBG Agreement	Place on file
Controller	7 th Year Eligibility (MCDDA)	Place on file
Controller	Goodwill Insurance	Place on file
WMAAA	'07 Match AAA West Michigan	Place on file
Controller	Management Plan – MSHDA	Place on file
Controller	Smith Housing Contract	Place on file
Building Official	April, 2006 Report	Place on file
Building Official	May, 2006 Report	Place on file
CAMWC	Minutes 4-3-06	Place on file
Central Dispatch Authority	Resignation of Addressing Aide	Place on file
John Johansen	MHSC Minutes 5-2-06	Place on file
Roger Caris	Grievance Minutes 5-22-06	Place on file
Roger Caris	Grievance Minutes, June 1, 2006	Place on file
Dept. of State Police	EMP Grant Agreement for FY 2006	Place on file

Motion carried.

A modification to the Addressing Ordinance was received from the Controller. Moved by Commissioner Retzlloff, supported by Commissioner Johansen to postpone action on this item until the second meeting in June. Motion carried.

Moved by Commissioner Retzlloff, supported by Commissioner Petersen to approve additional correspondence items 2 through 4 and move stated action:

MNCA	Meeting Notice, June 19, 2006	Place on file
MNCA	Minutes, May15, 2006	Place on file
Montcalm Center Board	Minutes, April 25, 2006	Place on file

Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to determine that reservations for Camp Ford Lincoln begin on the 1st day of January and run through the full month of January and that it be held open for full week camping only. The camping week will begin on Friday at 4:00 p.m. and end at 12:00 Noon, the following Friday. Thereafter, on February 1, reservations shall be for the balance of the summer schedule; however, weekends shall be Friday at 4:00 p.m. through Sunday at 12:00 Noon (must take both days.). Motion carried with Commissioner Retzlloff voting no.

Moved by Commissioner Paepke, supported by Commissioner Walker that the first of each month, but before the end of the month, any open week-day can rent Camp Ford Lincoln at the following rates:

Resident \$100 reduced from \$175
Non Resident \$200 reduced from \$265
Non-Profit \$100 reduced from \$125

This pertains to only 2006 In-season rates. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to have the county legal council draft an option agreement for the Johnson Road property and that Chairman Carr and County Controller sign on behalf of the County. Motion failed.

Moved by Commissioner Paepke, supported by Commissioner Walker to allow the Parks Ordinance to be amended to read: Section 10:17 – Arms, no person at any time shall fire any weapon on county property. This section will not apply to any law enforcement officer carrying out the responsibilities of his/her position while on duty. Moved by Commissioner Paepke, supported by Commissioner Johansen to postpone the vote on this issue until the complete amendment to the Parks Ordinance is ready for presentation to the Board. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Johansen to place the June 7, 2006 Parks and Recreation Commission minutes on file. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to appropriate \$5,000 from the general fund contingency for the purpose of continuing the Greenville Transit Authority's out county bus service with the understanding that 1) the Countywide Transit Taskforce seek other entities to make up the remainder of the approximate \$20,000 shortfall the route is running 2) that short-term solutions to the bus route include considerations of jurisdictions that are not currently being served (and long-term solutions to an even greater extent) and 3) that a more stable, sustainable funding mechanism and overall transit system continue to be pursued than is currently in place. The \$5,000 is contingent upon other funds being raised by the Montcalm Human Services Coalition, and will be returned to the County if the additional dollars are not raised. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Retzliff to approve the bid specifications for the painting project for the windows at the administration building as presented. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Baker that Mike Scott be paid for mileage for the inspections of the parking lot resurfacing. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Walker to place the June 12, 2006, Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow EMS to offer a sign on bonus up to \$1,000.00, based on experience and qualifications to recruit full time paramedics in exchange for 18 months of guaranteed full time employment with the County for a period 90 days after the execution of the memo of understanding from the union. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow Montcalm County Emergency Services to offer a \$250 stipend to current IAEP employees who successfully recruit a Paramedic to come to Montcalm County to work for a minimum of six months with union approval. Motion carried with Commissioner Petersen voting no.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow EMS to go out for bids for a new ambulance chassis with specifications that were provided to the committee. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow EMS to go out for bids for the building of a new ambulance with the chassis provided by Montcalm EMS according to specifications that were provided to the committee. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow EMS to take bids on the sale of the A-13 unit. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve and adopt **RESOLUTION 2006-21, 2006 DRAIN COUNTY AT LARGE:**.

WHEREAS - The Drain & Lake taxes assessed against the County of Montcalm at Large, as shown on the County Drain Commissioner's - Special Assessment Rolls - for the year 2005, has not been accredited to the respective Drain & Lake Funds, for which they were assessed. Said Special Assessments total - Drains \$113,602.20 and Lakes \$754.31.

WHEREAS - The sums so assessed should be transferred from the General Fund of the County to the respective Drain & Lake Funds for which they were assessed.

NOW THEREFORE - Be it resolved by the Board of Commissioners here assembled in regular June session for the year of 2006 that the sum of \$114,356.51 be transferred from the General Fund of the County of Montcalm to the respective Drain & Lake Funds for which such assessment was made. The County Controller of Montcalm County shall be and is hereby authorized to make such transfer.

Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow John Berchtold to attend ICMA Conference in San Antonio as he will be receiving his 30 year award for membership with the county paying for the conference fee and lodging. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve warrant number 061206 in the amount of \$355,736.34. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Johansen to place the June 12, 2006, Finance and Personnel Committee minutes on file. Motion carried.

Kristen Millard informed the board that she is in the process of installing the new AutoMark, Accessible Voting equipment, in every voting precinct throughout the county. She also informed the board that she may have a staff member off on sick leave for a few weeks and will need to hire some temporary help to make sure the office is covered.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to allow the County Clerk to hire temporary staff, up to 40 hours per week, to fill a vacancy for an employee on sick leave. Motion carried.

John Berchtold informed the board that Animal Control has sent out their second round of summons on the dog census. They still have a second round of summons to send. Overall, the census and collection has been successful.

Commissioner Johansen commended John Berchtold on the board packets that were put together for this meeting.

Chairman Carr informed the board of a luncheon invitation on June 26, 2006 at 11:30 a.m. The board will accept the invitation from the Montcalm Center for Behavioral Health.

Commissioner Petersen informed the board that there was a dramatic rescue from a house fire in Eureka Township last Sunday. Moved by Commissioner Petersen, supported by Commissioner Retzloff to honor all of the fire/rescue personnel that were involved in a rescue from a house fire on Baker Road in Eureka Township in early June, 2006. Motion carried.

Discussion took place regarding the proposed increase in the building permit fees brought before the board at the last meeting. Questions were raised as to whether the same number of staff would be needed if the number of permits continue drop off. Commissioner Caris stated that Mr. Minard informed the Finance Committee that if he were to have to lay off an employee then he would have to discontinue enforcement of the ordinances that he is currently overseeing for the board.

Moved by Commissioner Caris, supported by Commissioner Paepke to implement the building permit fees on July 1, 2006 as follows:

INSPECTION FEES		
Permit Type	Current Cost	Proposed Cost
Residential Single Family Fee	\$15.00 per 100 sq. ft.	\$25.00 per 100 sq. ft.
Commercial Building Fee	Chart established 7/1/2000	Current IBC chart (see attached)
Electric Permit Base Fee	\$30.00	\$40.00
Plumbing Permit Base Fee	\$30.00	\$40.00
Mechanical Permit Base Fee	\$30.00	\$40.00
LP Tank Permit	\$35.00	\$45.00

Roll call vote: Ayes: Commissioner Johansen, Baker, Caris, McCrackin and Walker. Nays: Commissioners Petersen, Retzloff, Paepke and Carr. Motion carried.

Moved Commissioner Paepke, supported by Commissioner Johansen to increase the User Fee Schedule by the CPI for 2005 as authorized in the Landfill User Fee Agreement between Montcalm County and Central Landfill effective as soon as possible, and annually during the County's budget preparation for the County's next budget (which commences in October) that the Committee review and/or act upon the CPI for the previous year. Motion carried.

Chairman Carr informed the board that there is a State track champion from Lakeview High School and another State Champion from Central Montcalm. He suggested that both these athletes be honored by the board.

Moved by Commissioner Johansen, supported by Commissioner Retzloff to honor two State Champion athletes from Lakeview and Central Montcalm High Schools. Motion carried. The information will be provided to John Berchtold so that resolutions can be prepared.

Public comments were offered. Chairman Paepke stated that some of the scout resolutions were missed during the changeover when Missy Hetherington left. He will work on getting these caught up.

Commissioner Johansen received a call from a constituent in his district regarding the recycling program. All of the comments were very complementary.

Commissioner Retzloff informed the board that training has taken place on the new web site. The new site is going well. He also reported that all applications for the new Central Dispatch Director are going through Michigan Works. The five best candidates will be turned over to the county for interviews.

Commissioner Caris informed the board that the Prosecutor has a vacancy in her office that will need to be advertised. Her Chief Assistant will be leaving to accept a position in another county.

Moved by Commissioner Caris, supported by Commissioner Paepke to allow the Prosecutor to post a vacancy in her office. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Retzloff to adjourn at 3:10 p.m. Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman