

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting  
Monday, May 22, 2006  
1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Dan Surprise from the Rural Bible Mission in Stanton offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris and McCrackin. Members absent at roll call: None.

Others present: Kristen Millard, Chris Hyzer, Franz Mogdis and John Berchtold.

Moved by Commissioner McCrackin, supported by Commissioner Paepke to approve the May 8, 2006, regular meeting minutes as written. Motion carried.

Moved by Commissioner Petersen, supported by Commissioner Johansen to approve the agenda as presented. Motion carried.

Public comments were offered. Commissioner Petersen thanked the board for the opportunity to attend Leadership Montcalm.

A request to accept the 2006 Emergency Management Performance Grant (EMPG) was received from Jerry McCoy. Moved by Commissioner Retzloff, supported by Commissioner Petersen to accept EMPG Grant funds in the amount of \$13,633, with the understanding that supplemental funds may be made available at a later date, and authorize the Chairman to sign the Emergency Management Performance Grant (EMPG) Agreement for FY 2006. Motion carried.

Proposed amendments to the Montcalm County Parks Ordinance were received from the Parks and Recreation Commission. The Parks Commission is asking for input from the Board of Commissioners. Moved by Commissioner Retzloff, supported by Commissioner Petersen to place the draft Montcalm County Parks Ordinance on file. Motion carried.

Notice was received from the Area Agency on Aging of Western Michigan (AAAWM) regarding the FY 2007 Local Match Requirements for Federal and State of Michigan Funding. Montcalm County's local match for FY 2007 is \$2,506 and is required by federal and state funded aging programs that provide services to older adults and their families. Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve the FY 2007 Local Match to AAAWM in the amount of \$2,506. Motion carried.

A designation form authorizing signatures for the 2006 MSHDA Grant # MSC-2005-0765-HOA was received from the Michigan Department of Consumer and Industry Services. Moved by Commissioner Retzloff, supported by Commissioner Petersen to assign Chairman Patrick Carr and Controller/Administrator John Berchtold as the designees to sign the Grant Agreement and other relative requests and reports for the MSHDA Grant # MCS-2005-0765-HOA. Motion carried.

The 2006 CDBG Grant Agreement between the Michigan State Housing Development Authority and Montcalm County was received from MSHDA. Moved by Commissioner Retzloff, supported by Commissioner Petersen to accept the 2006 CDBG Grant offer in the amount of \$275,000, MSC-2005-0765-HOA, and authorize Chairman Carr to sign it. Motion carried.

A Contractual Agreement between Smith Housing Consulting and Montcalm County was received. Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve the Contractual Agreement between Smith Housing Consulting and Montcalm County, authorizing Smith Housing to administrate the CDBG Programs provided through the Michigan State Housing Development Authority (MSHDA) and authorize Chairman Carr to sign it. Motion carried.

A Management Plan designating a third party administrator to implement a MSHDA Office of Community Development Grant was received from MSHDA. Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve the completed Management Plan assigning Marilyn Smith, Smith Housing Consulting, as Montcalm County's Third Party Administrator for Grant Number MSC-2005-0765-HOA, and authorize Chairman Carr to sign it. Motion carried.

A request to accept \$2,000 more in additional funding from the adult day care program from AAAWM was received from Diane Murray, COA Director. Moved by Commissioner Retzloff, supported by Commissioner Baker to allow Commission on Aging to accept the \$2,000 in additional adult day care grant dollars from Area Agency on Aging of Western Michigan for the current fiscal year. Motion carried.

The Montcalm Alliance presented the board with a Resolution adding 10 acres to the Carson City Renaissance Zone. Moved by Commissioner Walker, supported by Commissioner Johansen to approve and adopt **RESOLUTION 2006-17:**

WHEREAS, Senate Bill No. 922 amending and expanding certain renaissance zones passed both the Michigan House of Representative and the Michigan Senate; and

WHEREAS, the Governor signed said bill into law on April 11, 2006 as Public Act No. 116 of 2006; and

WHEREAS, Section 6.11 of PA 116 provides for the addition of the Carson City Renaissance Zone of a parcel not to exceed 12 acres in size (see attachment for legal description of said property); and

WHEREAS, impacted qualified local units of government must approve the addition of said parcel to the existing Renaissance Zone before July 1, 2006; and

WHEREAS, if said parcel is added to the existing Carson City Renaissance Zone, it shall become part of that zone on the same terms and conditions as the rest of the property in the Carson City Renaissance Zone.

NOW, THEREFORE BE IT RESOLVED, that the Montcalm County Board of Commissioners approves the addition of said property to the Carson City Renaissance Zone on the same terms and conditions as the rest of the property in the Carson City Renaissance Zone including its tax free status for the remaining years of the zone.

Motion carried with Commissioner Paepke and Carr voting no.

At 1:30 p.m. Kim Singh, Health Officer, was in attendance to present the board with the 2005 Board of Health Annual Report. Moved by Commissioner Paepke, supported by Commissioner Petersen to accept the 2005 Board of Health Annual Report and place it on file. Motion carried.

At 1:52 p.m. Jim Ogg, Present of the Big Whitefish Lake Association, was in attendance to request additional police security at Big Whitefish Lake and Pierson Township due to a recent rash of break-ins. Mr. Ogg has spoken with Sheriff Barnwell regarding additional patrols in the Pierson Township area, however Mr. Ogg wants a commitment from the Board of Commissioners for more police presence.

Mr. Ogg stated that he has never seen a Montcalm County Sheriff's car in Pierson Township, and stated that according to the county's own web-site only five townships within the county are being patrolled, which in his opinion, is very useful for thieves.

Chairman Carr explained to Mr. Ogg that the five townships he referred to from the County's website have signed contracts with the Sheriff's Department to have a police officer patrol in their township for 40 hours per week. He suggested possibly exploring this option with the Pierson Township board. He also explained that effective June 1, 2006, additional deputies will be on patrol throughout the county.

Commissioner Caris explained that townships are being creative when it comes to police coverage. For example, Richland Township has contracted with an adjacent township that has it's own police department for police coverage and patrols.

Mr. Ogg stated that it is difficult to sell this idea to some township boards because it is felt that their tax dollars are already paying for police coverage. However, he will take this information back to Pierson Township and discuss it with them.

The Montcalm Alliance presented the board with a Resolution to add approximately 67 acres to the Edmore Renaissance Zone. Moved by Commissioner Johansen, supported by Commissioner Petersen to approve and adopt **RESOLUTION 2006-18:**

WHEREAS, Senate Bill No. 922 amending and expanding certain renaissance zones passed both the Michigan House of Representative and the Michigan Senate; and

WHEREAS, the Governor signed said bill into law on April 11, 2006 as Public Act No. 116 of 2006; and

WHEREAS, Section 6.11 of PA 116 provides for the addition to the Edmore Renaissance Zone of a parcel not to exceed 67 acres in size (see attachment for legal description of said property); and

WHEREAS, impacted qualified local units of government must approve the addition of said parcel to the existing Renaissance Zone before July 1, 2006; and

WHEREAS, if said parcel is added to the existing Edmore Renaissance Zone, it shall become part of that zone on the same terms and conditions as the rest of the property in the Edmore Renaissance Zone.

NOW, THEREFORE BE IT RESOLVED, that the Montcalm County Board of Commissioners approves the addition of said property to the Edmore Renaissance Zone on the same terms and conditions as the rest of the property in the Edmore Renaissance Zone including its tax free status for the remaining years of the zone.

Motion carried with Commissioners Paepke and Carr voting no.

Moved by Commissioner Retzliff, supported by Commissioner Petersen to approve consent agenda items 10 through 21 move stated action:

Carson City Correctional Facility	Community Liaison Minutes 2-22-06	Place on file
Diane Murray	Respite Grant	Place on file
Controller	Conflict of Interest Policy	Place on file
John Johansen	Montcalm County Extension Council Minutes of 10-20-05	Place on file
Controller	MCES Standards for Waiver of Payment	Place on file
Controller	Recycling Agreement – Goodwill	Place on file
MI Northern Counties Assoc.	Minutes of April 17, 2006	Place on file
Controller	BOC Resolution 2006-16	Place on file
Controller	BOC Resolution 2006-14	Place on file
Controller	BOC Resolution 2006-15	Place on file
John Johansen	Conservation District Minutes 4-4-06	Place on file
Controller	Agreement w/ MI Dept of Corr. & County	Place on file

Motion carried.

Moved by Commissioner Retzliff, supported by Commissioner Petersen to approve additional correspondence items 1 through 3 and move stated action:

Montcalm County Road Commissioner	Resolution – Johnson Road	Place on file
Ionia/Montcalm District DHS	Board minutes April 10, 2006	Place on file
Controller – COA	Match Requirements for Fed Funding	Place on file

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the May 22, 2006, Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to implement the building permit fees on July 1, 2006 as follows:

INSPECTION FEES		
Permit Type	Current Cost	Proposed Cost
Residential Single Family Fee	\$15.00 per 100 sq. ft.	\$25.00 per 100 sq. ft.
Commercial Building Fee	Chart established 7/1/2000	Current IBC chart (see attached)
Electric Permit Base Fee	\$30.00	\$40.00
Plumbing Permit Base Fee	\$30.00	\$40.00
Mechanical Permit Base Fee	\$30.00	\$40.00

LP Tank Permit	\$35.00	\$45.00
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Moved by Commissioner Petersen, supported by Commissioner Johansen to postpone any action on this item until the next meeting. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to increase the 593712-801000 consultants line item by \$7,500 to purchase new building software with funds to come from retained earnings with partial payment may be made out of the 2006-07 budget. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to accept the State bid from Chrouch Communications for the purchase of twenty-five (25) portable radios and associated equipment in amount of \$21,988.00 with money to come from Homeland Security Grant funds. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow the Register of Deeds office to bypass the bid process and then to be allowed to install air conditioning with amount not to exceed \$6,501.63 with funds to come from the Automation fund. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker that the bid from Mid-Michigan Maintenance in the amount of \$6,000.00 be accepted for the renovation of twelve (12) beds and the manufacture of twelve (12) beds meeting the sleeping surface needs of the new jail renovation area. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Johansen to award the bid to Key Construction in the amount \$17,500 for paving the East Parking lot with ½ of the funding to come from Solid Waste funds. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to accept the bid from CDW-G for the Equalization laptop in amount of \$1,750.00. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to pay the claims on warrant 052206 in the amount of \$268,576.90. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to place the May 22, 2006, Finance and Personnel Committee minutes on file. Motion carried.

Moved Commissioner Paepke, supported by Commissioner Johansen to increase the User Fee Schedule by the CPI for 2005 as authorized in the Landfill User Fee Agreement between Montcalm County and Central Landfill effective as soon as possible, and annually during the County's budget preparation for the County's next budget (which commences in October) that the Committee review and/or act upon the CPI for the previous year. Moved by Commissioner Caris, supported by Commissioner Johansen postpone this motion until the next meeting. Motion carried.

Moved Commissioner Paepke, supported by Commissioner Johansen to approve the following budget adjustments in the Solid Waste budget:

- Increase line item 255292-816001 Contracted Services – Recycling by \$45,000.00
- Increase line item 255292-816003 Contracted Services – Grants by \$95,166.38
- Increase line item 255292-816001 Contracted Services – Recycling HHW by \$7,500.00

with the money to come from fund balance. Motion carried.

Moved Commissioner Paepke, supported by Commissioner Petersen to place the May 18, 2006 Solid Waste Management Planning Committee minutes on file. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to place the May 17, 2006 Parks and Recreation Commission minutes on file. Motion carried.

Kristen Millard informed the board that she was notified by the EMTC that the 7<sup>th</sup> year certification forms have been sent to the 911 Director. This correspondence will be given to the Controller to be placed in the next board packet.

Public comments were offered and none were given.

Moved by Commissioner Petersen, supported by Commissioner Retzloff to adjourn at 2:58 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman