

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, May 14, 2007

1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Reverend Curt Mudgett from Trinity Evangelical Free Church in Stanton offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris and McCrackin. Members absent at roll call: None.

Others present: Kristen Millard, Chris Hyzer, Don Cooper, Diane Murray, Lori Wilson, Marcia Sawdy and Shelly Strautz.

Moved by Commissioner McCrackin, supported by Commissioner Paepke to approve the April 23, 2007, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Paepke to approve the agenda with the addition of #5 under New Business entitled *Retired K-9 Dog* and #1 under Old Business entitled *Postponed Ambu-Cab Motion*. Motion carried.

Public comments were offered. Don Cooper, Parks Commission member, addressed the board regarding the proposed \$5,000 budget to prepare the Johnson Road park. He explained that the \$5,000 budget will bring the property into compliance with the deed restrictions.

Commissioner Baker distributed Miss Dig tokens. The number for Miss Dig is 811.

Pat White provided the board with a copy of the COAM agreement which has been signed by the union representatives. Moved by Commissioner Retzloff, supported by Commissioner Walker to approve the Agreement between the Montcalm County Board of Commissioners and the Sheriff of Montcalm County and Command Officers Association of Michigan and it's Montcalm County Sheriff Department Division for the period of January 1, 2007 to December 31, 2009 and authorize the appropriate signatures. Motion carried.

Correspondence was received from the West Michigan Regional Planning Commission regarding the resurfacing project on Greenville West Drive. Comments on the project are due no later than May 15, 2007. Moved by Commissioner Retzloff, supported by Commissioner Johansen to place the correspondence from WMRPC on file. Motion carried.

Correspondence was received from Robert Brown, Executive Director of the Montcalm Center for Behavioral Health, regarding the possible purchase of a new phone system and the Montcalm Center's interest in participating in the purchase of a new system. Moved by Commissioner Retzloff, supported by Commissioner Paepke to place the correspondence from Robert Brown on file. Motion carried.

John Berchtold provided the board with a letter of resignation as a Trustee and Member of the Administrative Committee of the County of Montcalm Pension Plan. Moved by Commissioner Retzloff, supported by Commissioner Paepke to accept John Berchtold's resignation as a Trustee and Member of the Administrative Committee of the County of Montcalm Pension Plan. Motion carried.

A request to have the Board hold a Public Hearing was received from Timothy D. Sochocki, Miller Canfield, for the Kent Hospital Finance Authority Revenue and Refunding Bonds (Spectrum Health) Series 2007A. Moved by Commissioner Retzloff, supported by Commissioner Paepke to hold a public hearing on May 29, 2007 at 1:30 p.m. for the Kent Hospital Finance Authority Revenue and Refunding Bonds (Spectrum Health) Series 2007A. Motion carried.

A request was received from Les Lillie, Eureka Township Supervisor, for an agreement between Eureka Charter Township and the Montcalm County Building Department to allow the Building Department to provide services to the Township for a period of thirty days or less. Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agreement between Eureka Charter Township and the Montcalm County Building Department and allow the Building Department to provide services to the Township for a period of thirty days or less, and for the agreement to be renewable if necessary every thirty (30) days for up to ninety (90) days. The services to be provided are 1) Perform plan reviews for all Building Permit; 2) Issue Building, Electrical, Plumbing, and Mechanical Permits; and 3) Perform all necessary inspections for new and existing permits. Motion carried.

Correspondence was received from the Department of Environmental Quality regarding Brownfield Redevelopment Assessments. Grant money is available for assessments to be completed. Moved by Commissioner Baker, supported by Commissioner Johansen to authorize the Brownfield Authority to apply for a DEQ Grant for redevelopment assessments. Motion carried.

Correspondence was received from the Controller regarding the FY 2007 Emergency Management Performance Grant Agreement. Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve the FY 2007 Emergency Management Performance Grant and authorize the appropriate signatures. Motion carried.

Correspondence was received from Diane Murray, Director of Commission on Aging, regarding Ambu-Cab services. While Commission on Aging will continue to do everything in their power to assist seniors in need, they will not be providing regularly scheduled services. It is the position of the Commission on Aging Executive Board that the EMS millage is to cover Ambu-Cab services. Moved by Commissioner Retzloff, supported by Commissioner Petersen to place the correspondence from Diane Murray on file. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve consent agenda items 10 through 30a and move stated action:

Diane Murray, COA	Prayer – noon meals	Place on file
Diane Hamlin	Attendance at Flu Prevention Presentation	Place on file
Scott Minard	Dodge Report – March 2007	Place on file
Scott Minard	Dodge Report – April 2007	Place on file
Controller	WMRPC Review – Krampe Park	Place on file
Kevin Weaver	Animal Control Report, March 2007	Place on file
Kevin Weaver	Animal Control Report, April 2007	Place on file
Diane Hamlin	COA letter, approve match payment	Place on file
AAAWM	Compliance Review	Place on file
Rev. Charles Dalton, Sr.	Letter RE: COA Director	Place on file
Controller	Maintenance Pager Coverage	Place on file
County Clerk	Resolution 2007-13	Place on file
County Clerk	Resolution 2007-15	Place on file
Central Dispatch Authority	Minutes, March 8, 2007	Place on file
Soldiers Relief Commission	Minutes, April 19, 2007	Place on file
Montcalm Center	Minutes, March 27, 2007	Place on file
District DHS Board	Minutes, March 15, 2007	Place on file
Vehicle Accident Committee	Minutes, April 23, 2007	Place on file
COA	Minutes, March 22, 2007	Place on file
Human Services Coalition	Minutes, April 3, 2007	Place on file
Muskegon River Watershed	Meeting Agenda, May 16, 2007	Place on file
Montcalm Conservation District	Minutes, April 3, 2007	Place on file

Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Baker to encourage department heads and township officials to include the county website address on all communication sent out from their departments. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to place the April 27, 2007 CIS Oversight Committee minutes on file. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to have the County Attorney prepare the appropriate legal documents relative to acceptance of the donation of property described as Lot 332, Honeymoon Heights, No. 3. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to approve the spending of not more than \$5,000 to prepare Johnson Road Park for opening, with funds to come from the Parks and Recreation Commission reserve fund. Motion carried.

Moved by Commissioner Paepke, supported by Commissioner Walker to place the May 10, 2007 Parks and Recreation Commission minute on file. Motion carried.

At 1:40 p.m. Richard Reeves, Equalization Director, was in attendance for a CIS mapping Demo. He encouraged all Board members to register on the County website so they may use the maps and to also encourage their respective townships and cities to begin utilizing the online maps.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the application for appeal of the Montcalm County Private Road Ordinance and change the fee to \$150. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to have Dan Petersen, Tom Lindeman, and Franz Mogdis to meet with Dave Bee to discuss potential projects for the CEDS Committee for Montcalm County. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the May 14, 2007 Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve the purchase of a laptop computer from Gateway in amount of \$1,223.99 for the Drain Commissioner, with funds to come from contingency. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow Commission on Aging permission to increase dollars sent to Ionia County COA from the budgeted \$10,000 to the amount up to \$24,000 for FY 2007. Funds are to come from the COA fund balance. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow Commission on Aging to work with Michigan Works for obtaining office help as outlined in the Commission on Aging Directors request. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve the evaluation of Diane Murray and place it in her personnel file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to adopt the student ride along policy and the waiver form for the policy. (Attached to the Finance Minutes) Motion carried.

Moved by Commissioner Caris, supported by Commissioner McCrackin to approve the job description of the Emergency Medical Services Director. (Attached to the Finance Minutes) Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to post the EMS director position internally until May 25, 2007. Roll call vote: Ayes: Commissioners Retzloff, Paepke, Baker,

Carr, Caris, McCrackin and Walker. Nays: Commissioners Petersen and Johansen. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to approve the lease agreement with Sheridan Community Fire Department to house the rescue unit as presented. Moved by Commissioner Johansen, supported by Commissioner Petersen to amend the motion to approve the lease with Sheridan Community Fire Department but Sheridan Fire is to pay all utilities on the building. Roll call vote on amendment: Ayes: Commissioners Johansen, Paepke, Baker, Carr, McCrackin, Walker and Petersen. Nays: Commissioners Retzloff and Caris. Amendment carried. Original motion carried as amended.

Moved by Commissioner Caris, supported by Commissioner Retzloff to allow the Do 1 Thing brochure to be placed in the employee paychecks. The brochure must meet the approval of the Controller. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to approve warrant number 051407 in the amount of \$420,462.84. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Paepke to place the May 14, 2007, Finance and Personnel Committee minutes on file. Motion carried.

Chris Hyzer presented the Board with his proposed plan for the County Controller's office. Mr. Hyzer recommends changing the Finance Officer position to that of an Accountant; increase the pay for the Personnel Officer; and add an IT Director to his staff. The recommended changes could save approximately \$28,000 during a fiscal year.

Moved by Commissioner Johansen, supported by Commissioner Petersen to accept Chris Hyzer's Administrative Plan for the County Controller's office. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve the Employment Agreement with Christopher Hyzer as the new County Controller/Administrator. Motion carried.

Correspondence was received from Sheriff Barnwell regarding the retirement of K-9 dog, Xill. Sheriff Barnwell would like to transfer ownership of Xill to his handler, Deputy Mike Williams for the sum of \$1, effective immediately. Moved by Commissioner Petersen, supported by Commissioner Retzloff to transfer the ownership of K-9 Xill to Deputy Mike Williams. Motion carried.

Discussion took place regarding the postponed Ambu-Cab motion from the last meeting. Motion on floor: Moved by Commissioner McCrackin, supported by Commissioner Paepke that EMS discontinue the Ambu-Cab Service and lay off the full time position on the condition that there is a plan to transfer services in place. Motion failed unanimously.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to adjourn at 2:47 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman