

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting
Monday, April 10, 2006
1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Commissioner Johansen offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris and McCrackin. Members absent at roll call: None.

Others present: Kristen Millard, Chris Hyzer, Erica Rich Andrew Garlich, , Shelly Strautz, and John Berchtold.

Moved by Commissioner McCrackin, supported by Commissioner Petersen to approve the March 27, 2006, regular meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to approve the agenda with the addition of #3 under New Business entitled Equalization Report. Motion carried.

Public comments were offered. Andrew Garlich, RWG, gave the board an update on the Sheridan location. He explained that 3 of the 4 items the Village of Sheridan requested be completed by April 30th have been taken care of. The fire hydrant bill was paid, as well as one year of back taxes. Regarding the Carnation Building, the ceilings are scheduled for next week and following that RWG will be working with the Building Official and will be moving toward demolition of the building.

A draft Recycling Service Agreement with Goodwill Industries was received from the Controller. Moved by Commissioner Retzloff, supported by Commissioner Johansen to postpone action until the April 24, 2006 meeting. Motion carried.

Correspondence regarding the Interoperability Grant through the Michigan State Police and Homeland Security Division was received from Jerry McCoy. Additional monies have been made available to jurisdictions that participated in the 2004 HSGP funding cycle. Mr. McCoy is asking for Chairman Carr's signature on the grant application. Moved by Commissioner Retloff, supported by Commissioner Petersen to allow Jerry McCoy to apply for and accept the distribution of \$22,000 in Homeland Security Grant funds and authorize Chairman Carr to sign the 2004 Homeland Security Grant Program Grant Agreement. Motion carried.

Correspondence was received from Robert Brown, Executive Director of the Montcalm Center for Behavioral Health, regarding Janet Peterson's vacancy on the Mental Health Board. Mr. Brown recommends filling that vacancy with Kelly Arwood. Moved by Commissioner Retzloff, supported by Commissioner Johansen to appoint Kelly Arwood to the Mental Health Board. Motion carried.

A request to hold a public hearing for the purpose of annexation was received from the Howard City Village Council. Moved by Commissioner Baker, supported by Commissioner Paepke to set a public hearing for May 8, 2006 at 1:30 p.m. for the purpose of the Village of Howard City Annexation request. Motion carried.

Bids on the Animal Control light bars were received. Moved by Commissioner Johansen, supported by Commissioner Petersen to place the Animal Control light bar bids on file. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve consent agenda items 5a through 19 move stated action:

Building Department	Dodge Report/Building Permit Report	Place on file
John Johansen	Minutes of Conservation District March 14 & 23	Place on file
John Johansen	Mont. Human Service Coalition 3-1-06 minutes	Place on file
Mid-Michigan Dist. Health Dept.	Minutes from February 22, 2006	Place on file
EightCap, Inc.	Governing Board minutes 2-24-06	Place on file
Ionia/Montcalm DHS Board	Support Goodwill Recycling	Place on file
Ron Baker, Chairman	Collective Bargaining Minutes 3-14-06	Place on file
Ionia/Montcalm DHS	Greenville-Stanton Bus Route	Place on file
Controller	Bids for Jail Conversion	Place on file
Ron Retzloff	Letter of Intent/Juvenile Delinquency Prevention	Place on file

DEQ	Review of Montcalm County CDBG Grant HRF-2006-0765	Place on file
Dept. of Labor/Economic Growth	Grant Funds to the MMDHD	Place on file
Montcalm County Housing Commission	11-8-05, 12-20-05, 1-19-06 & 2-21-06 minutes	Place on file
Montcalm County Sheriff Dept.	Police Protection Agreement – Sidney	Place on file
Timberland RC&D	4-5-06 meeting notice and agenda and minutes From 2-10-06	Place on file
Commission on Aging	Minutes of 2-23-06	Place on file

Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Paepke to approve additional correspondence items 1 through 8 and move stated action:

Sheriff Dept.	Police Protection Agreement – Sheridan	Place on file
State Boundary Commission	Adjudicative Meeting – Eureka	Place on file
MDEQ	MSHDA	Place on file
Controller	Johnson Road Property	Place on file
Planning Commission	Meeting Minutes, Feb. 27, 2006	Place on file
EMS	Medical Control minutes 12-14-06	Place on file
Mich. Northern Counties Assoc.	Agenda for April 27, 2006	Place on file
Controller	Architects Agreement – Jail Expansion	Place on file

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner McCrackin that the Land Information Service Office be created and established involving the following logistics:

- That the office consist of a Coordinator of Land Information, the Addressing Officer of the County with enforcement authority, and a cartographer from the Equalization Office.
- That a Partnership Agreement between the Board of Commissioners and the Register of Deeds be adopted. See Attachment #2 of the Economic Development and Physical Resources Committee minutes.
- That the supervision for the Land Information Service Office would be responsibility of the Equalization Director, under the control of the Board of Commissioners acting through the Controller/Administrators Office.
- That the Land Information Service Office be located in the old Commissioners room with major funding for establishing and equipping the office to come from the Register of Deeds Automation Fund.
- That a final determination on the software and support be authorized by Economic Development Physical Resources Committee.
- That salaries and benefits of employees of the addressing officer and the cartographer be transferred to the benefit of this new office.
- That an agreement be obtained from the 911 Authority Board for them to provide their base GIS map for use by the Land Information Service Office.
- That the possibility of flying the county in conjunction with other counties be explored due to apparent favorable pricing available this year, with funding partnerships.
- That any matter pertaining to LIAA and Information Matters be clearly understood and investigated as part implementing the land use office. This includes discussions pertaining to CIS issues, software decisions, etc.

Roll call vote: Ayes: None. Nays: Commissioners Petersen, Retzloff, Johansen, Paepke, Baker, Carr, Caris, McCrackin and Walker. Motion failed.

Moved by Commissioner Johansen, supported by Commissioner Baker that the professional services of Image America be retained for a 2006 fly-over pursuant to their proposal at a cost of \$48,000 with these modifications:

- Image America to specify the number of controls points (more needed)
- Image America to prepare tiling scheme if necessary
- The first year of funding to come from the Register of Deeds Automation Fund and the Equalization Department and the Automation Fund will contribute \$20,000 and the remainder of the first year costs to come from the Equalization Department for a total of \$24,750.

Motion carried.

Moved by Commissioner Johansen, supported by Commissioner that the bid specifications for the east parking lot reconstruction project be approved and that the Controller/Administrator proceed with procuring bids with bids due May 15, 2006. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner that a thank you letter be sent to Mike Scott for the services that he provided to the County and for his work with the East parking lot. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner the proposal from ABILITA dated from March 22, 2006 to switch our long distance plane from QWEST to MiCTA. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner accepting the two bids from the Lakeview Fire Department for the two light bars with bids of \$25.00 and \$126.00. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to refer to the Finance Committee the Sheriff proposal option #4, which will help the Sheriff attain 24 hour road patrol coverage, and to do a feasibility of starting option #4 on June 1, 2006. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner to place the April 10, 2006, Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner to allow the Equalization Dept. to transfer \$1,700 from account number 12571-704000 (Wages-Permanent Full-Time) to 442573-980002 (Computer Equipment) to purchase a GPS laptop and additional software. Motion carried.

Moved by Commissioner Caris, supported by Commissioner accepting the bid from Michigan First Response for the remounting of the A-17 unit for \$59,985.00. Motion carried.

Moved by Commissioner Caris, supported by Commissioner allowing District Court be able to purchase the Lanier Advocate Four Channel Recording System from VanBelkum Company of Grand Rapids in amount of \$3,145.00 and make the following budget adjustment to move \$854.00 from account number 11362-729000 (Printing) to 441363-980001 (Office Equipment).
. Motion carried.

Moved by Commissioner Caris, supported by Commissioner adopting the proposed Policy Regarding Grant Applications that was supplied by the Controller/Administrator. . Motion carried.

Moved by Commissioner Caris, supported by Commissioner allowing Commission on Aging to pay the previous Direct Service Coordinator Susan Garbow, for the two weeks of vacation that she was scheduled to receive on April 25, 2006. . Motion carried.

Moved by Commissioner Caris, supported by Commissioner allowing Commission on Aging permission to hire Margaret Gould at the 2 year step of the current RN pay scale and vacation scale. . Motion carried.

Moved by Commissioner Caris, supported by Commissioner allowing Commission on Aging permission to apply for the Homemaking grant from Area Agency on Aging of Western Michigan in amounts of \$14,000.
. Motion carried.

Moved by Commissioner Caris, supported by Commissioner allowing Commission on Aging permission to apply for the In-home Respite grant from Area Agency on Aging of Western Michigan in amounts of \$27,000 .
Motion carried.

Moved by Commissioner Caris, supported by Commissioner that the Sheriff be allowed to purchase a portable LiveScan system from ID Networks in the amount of \$16,210 cost to come from contingency and make the following budget adjustment to move \$16,210 from account number 18902-965000 (Contingency) to 443013-980001 (Office Equipment). Motion carried.

Moved by Commissioner Caris, supported by Commissioner approval of the job descriptions for the positions of Corrections Officer and Community Resources Manager. Motion carried.

Moved by Moved by Commissioner Caris, supported by Commissioner that Sheriff Road Patrol Proposal option 4 be implemented as soon as feasible. Motion carried.

Commissioner Caris, supported by Commissioner _____ to pay the claims on warrant 0141006 in the amount of \$139,468.33. Motion carried.

Moved by Commissioner Caris, supported by Commissioner _____ to place the April 10, 2006, Finance and Personnel Committee minutes on file. Motion carried.

Public comments were offered and none were given.

Moved by Commissioner _____, supported by Commissioner _____ to adjourn at _____ p.m. Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman