



**MONTCALM COUNTY
CENTRAL DISPATCH AUTHORITY**
657 North State Street
Stanton, Michigan 48888
(989) 831-5253



**TECHNICAL ADVISORY COMMITTEE
MINUTES**

March 10th at 9:00 a.m.

MCCDA/MCES Conference Room, 657 N. State St., Stanton, MI 48888

Present: Jeff Troyer – Central Dispatch Director.
Darin Dood – Small City and Village Police Departments
Jerry Payne – Montcalm County Emergency Services
Michelle Rose – Central Dispatch
Brian Waber – Montcalm County Sheriffs Dept.
Steve VanHolstyn – Montcalm County Fire Chiefs
Angel Ouwinga – Michigan State Police
Mike Stuck – Greenville Dept of Public Safety

Others Present: None

The meeting was called to order by Jeff Troyer at 9:03 a.m.

Motion by Waber, supported by Payne to approve the agenda. Motion carried.

Motion by VanHolstyn, supported by Ouwinga to approve the January 20th meeting minutes as presented. Motion carried.

Public comments were offered; none received.

MCFA Report:

Steve VanHolstyn advised the committee that the he has met and discussed the impact of the automatic mutual aid that several FDs are contemplating with Director Troyer. During the meeting they also discussed toning off of a couple different towers. VanHolstyn advised that the next Fire Chiefs Meeting is April 1st here in the EOC and Troyer will be giving presentations on Interoperability Communications and Command & Control.

Police Chiefs Report:

Chief Dood advised the committee that he had nothing to report.

Traffic Enforcement Projects:

Ouwinga advised that MSP will have two (2) two-man units conducting an OWI enforcement project from 2000 – 0400 on March 17th. Waber advised that MCSO has no enforcement projects before the next meeting.

OLD BUSINESS

GRANT UPDATE:

Troyer advised the Committee that Montcalm County will be getting \$23,669.00 for narrowband communications equipment. Of that money, \$8,720.00 must be sent on Law Enforcement.

Troyer stated that the Interop Committee has also asked for an additional \$175,000 from the Equipment Committee but will most likely not know if that money will be added to the regional narrowband project until after April.

Troyer advised that the PSIC Command & Control project – 800MHz radios – is still moving but slowly. There are still a few counties in the region that have already spent their money but haven't received reimbursement from the State of Michigan on the grant funds. Therefore, Troyer believes that the County most likely will not purchase radios until they are for sure we will get reimbursed in a timely manner.

MONTCALM TOWNSHIP FD PAGERS:

Troyer advised the committee that he conducted field testing for Montcalm Township FD pagers off of the South Tower. The field testing proved that coverage was sufficient from the South Tower (in Greenville) even a couple of miles north of Montcalm Township. Chrouh Communications has reprogrammed the radio consoles to reflect this change.

REFORMATTED/REVISED POLICIES:

Troyer advised that the reformatted/revised policies took effect January 27th. There were a few errors that were pointed out by dispatch staff personnel and those have been resolved. A few "name changes" also had to be made when the radio consoles were reprogrammed. Besides this, the policies and procedures are in effect and no major problems/issues have been raised to this point.

CAD & MOBILE SOFTWARE:

Troyer advised the Committee that the Authority Board approved Sungard – OSSI as the CAD & Mobile Software vendor. Troyer is still working with OSSI to come to an agreement on the contracts. Until the contracts are signed, nothing can move forward. Dood asked Troyer if he knew when the contracts would be done. Troyer advised that it's hard to tell at this point.

Obviously, both ends have to agree on a few terms but he does know they will be done by the end of the month. Troyer further advised the TAC that he will have a better implementation schedule/timeline after the contracts are signed and the initial project management/kickoff meeting is conducted. Troyer stated that most likely this Committee will need to meet prior to the next regular scheduled meeting to determine some of the data and table configurations for the new system. The TAC will play an active role in determining some of the technicalities on how the new system will be built. A lengthy discussion also occurred on the CD Records Management System and what Law Enforcement agencies need to do if they are interested in the system as well as what approximate costs may be. Troyer advised that the Authority Board will discuss this matter and the next Authority Board meeting. Further discussion occurred.

NEW BUSINESS

QUALITY ASSURANCE (AQUA AND EQUATURE ASSESSMENTS):

Troyer advised TAC members that he hopes to have the Quality Assurance Assessments and Aqua up and running by the end of the month. Staff is currently building the assessments on the Equature Recording System that will be used to evaluate Law Enforcement and Fire calls for service. EMS calls for service will be evaluated utilizing Aqua. Waber asked Troyer if the Dispatch Guides were completed. Troyer advised the committee that the Supervisors have completed them and those will be built into the new CAD system. The QA assessments are completely different.

Troyer adjourned the meeting at 9:45 a.m.