

MONTCALM COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Monday, January 22, 2007

1:00 PM

The regular meeting was called to order by Chairman Carr at 1:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Kurt Hoffman from the Trinity Evangelical Free Church in Stanton offered invocation.

Members present at roll call: Commissioners Walker, Petersen, Retzloff, Johansen, Carr, Caris, Baker and McCrackin. Members absent at roll call: Commissioner Paepke.

Others present: Kristen Millard, Chris Hyzer, John Kroneck, Lori Wilson, John Berchtold and Shelly Strautz.

Moved by Commissioner McCrackin, supported by Commissioner Caris to approve the January 8, 2007, regular meeting minutes as written. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Petersen to approve the agenda as presented. Motion carried.

Public comments were offered and none were given.

An Addendum to the Recycling Service Agreement with Goodwill Industries was received from the Controller/Administrator. This addendum adds another recycling location at Grattan Academy, Eureka Township, for the amount of \$1,000. Moved by Commissioner Retzloff, supported by Commissioner Petersen to approve the Addendum to the Recycling Service Agreement with Goodwill Industries and authorize Chairman Carr to sign it. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to approve consent agenda items 2 through 12 and move stated action:

Judge Hemingsen	Lawsuit	Place on file
Scott Minard, Building Official	Dodge Report, December 2006	Place on file
Chris Hyzer	2007 Remonumentation Grant	Place on file
MDOT	Project Authorization 2207-0263/ZI (Volunteer Driver Program)	Place on file
MHSC Transportation Comm.	Transportation Issues	Place on file
Grievance Committee	Settlement Agreement	Place on file
Controller	911 Wireless Funding	Place on file
Parks & Recreation Comm.	Minutes, December 4, 2006	Place on file
Dispatch Authority	Minutes, December 14, 2006	Place on file
Collective Bargaining Comm.	Minutes, December 12, 2006	Place on file
Timberland RC&D Council	Minutes, November 7, 2006	Place on file

Motion carried.

Moved by Commissioner Walker, supported by Commissioner Retzloff to allow the Parks Commission to explore grant opportunities through Timberland RC&D. Motion carried.

Moved by Commissioner Walker, supported by Commissioner Petersen to place the January 9, 2007 Parks & Recreation Commission minutes on file. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Baker to purchase a Dell Web Server, quote number 341419861, for the total of \$2,869.90. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to place the January 19, 2007 CIS Oversight Committee minutes on file. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Walker to adopt the Economic Development & Physical Resources 2007 work plan. (Work plan is on file in Clerk's Office.) Motion carried with Commissioner Carr voting no.

Moved by Commissioner Johansen, supported by Commissioner Petersen to rescind the previous motion "that John Berchtold Montcalm County Controller/Administrator is hereby authorized to submit to the Michigan Department of Transportation on behalf of Montcalm County by February 1, 2007, a budget estimate of funding needed to support a countywide transportation system in Montcalm County effective October 1, 2007". Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Petersen to refer to the Finance and Personnel committee for fund appropriations to convert the old commissioner's room to a public work area for the Register of Deeds office, Treasurer office and Equalization department with space provided for a custodial room, and install 5 public work stations not to exceed \$10,000 with funds to come out of the Register of Deed Technology Fund. Cost does not include provisions for the custodial room or the office/break room other than the floor, wall, and ceiling preparation and the installation of partitions. Scott Minard will be the lead person in charge of the project. Motion carried with Commissioner Carr voting no.

Moved by Commissioner Johansen, supported by Commissioner Petersen to place the January 22, 2007 Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to approve the following budget adjustment:

Increase	593711-70600	Wages-Overtime	\$3,500
Decrease	593712-80100	Contracted Services	\$3,500

Motion carried with Commissioner Carr voting no.

Moved by Commissioner Caris, supported by Commissioner Petersen to make the following appointments to the Brownfield Authority:

Paul Kluwe	Village Manager, Edmore	3 years
Mike Scott	Village President, Howard City	3 years
George Bosanic	City Manager, Greenville	3 years
Wally Delamater	Village Manager, Lakeview	2 years
Fred Brown	City Administrator, Carson City	2 years
John Lehmoine	Supervisor, Pierson	2 years
Doug Hinken	Engineer, Greenville	1 year
Ron Baker	Montcalm County BOC	1 year
Brian Blomstrom	Public Safety Officer, Greenville	1 year

Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to approve the evaluation of Jerry McCoy. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to approve the payment to Maple Valley Township of \$2,400 a year for housing rescue unit #20. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Johansen to approve the 2007 project list for Finance and Personnel:

- Recruitment of an Emergency Service Manager
- Revisit of capital items in relationship to fund balance
- Retention of phone system consultant
- Any revenue enhancements
- Licensing Officer for Animal Control (Concurrence of Law & Court committee)
- Funding of Positions not approved/implemented during the budget process
- Behavioral Health Lease agreement
- Rescue rent
- Revenue pro forma

Motion carried.

Moved by Commissioner Caris, supported by Commissioner Retzloff to reimburse Dave Feldpausch for \$250 for tuition expense. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to allow Probate Judge Charles Simon III to sign the Regional Detention Support Services contract with the State of Michigan on the behalf of the county. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Baker to approve warrant number 012207 in the amount of \$316,222.86 and an additional payment of \$175,613.62 for the 7/1/06-12/31/06 employer pension contribution for a total amount of \$491,836.48. Motion carried.

Moved by Commissioner Caris, supported by Commissioner Petersen to place the January 22, 2007, Finance and Personnel Committee minutes on file. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to amend Section 1.5 Compensation changing the Board of Commissioner's salary from \$7,400 to \$7,622 annually in accordance with the 2007 adopted budget. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to amend Section 6.7 Economic Development and Physical Resources Committee (2) by adding the Planning Commission and Montcalm Alliance to the list of departments and committees that the Economic Development and Physical Resources Committee acts as a liaison to. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to amend Section 6.7 Economic Development and Physical Resources Committee (2) to strike the word Soil from Montcalm Conservation District and also striking the word Environmental from Environmental Committee and changing it to the Solid Waste Management Committee. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to amend Section 6.7 Economic Development and Physical Resources Committee (2) to add the Brownfield Authority to the list of departments and committees that the Economic Development and Physical Resources Committee acts as a liaison to. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to amend Section 4.3 Special Meetings to change the reference of the County Clerk to the County Controller if the County Clerk's research is such that it is allowable by law. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to amend Section 2.4 County Controller to change the name of the County Controller position to County Controller/Administrator in this section and every other reference to the Controller throughout the By-Laws. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to amend Section 6.5 Specific Duties of the Health and Human Services Committee (2) to strike Mental Health and replace it with Montcalm Center for Behavioral Health and also strike Family Independence Agency and replace it with Department of Human Services. An amendment will also be made to Section 6.5 Specific Duties of the Health and Human Services Committee (3) to strike Ionia Montcalm FIA Board and replace it with Ionia Montcalm Department of Human Services. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to amend Section 6.6 Specific Duties of the Law Enforcement and Courts Committee (3) to strike the Citizen FOC Advisory Committee from the list of committees the Law Enforcement and Courts Committee recommends appointments to. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to amend Section 6.6 Special Duties of the Law Enforcement and Courts Committee (2) & (3) to change the reference of Central Dispatch Authority to Montcalm County Central Dispatch Authority. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to rename Section 5.13 to Section 5.14 and insert a new procedure as Section 5.13 that will address setting a new procedure that will read: The board shall consider at two separate meetings the adoption or changes to ordinances and pension amendments, or any other actions as required by law. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner McCrackin to amend Section 4.3 Special Meetings to add the words "A special meeting of the Board of Commissioners shall be held when called by the Chairperson specifying the time, place and purpose of such meeting. The Clerk shall immediately give notice to each of the members and post as required by the Open Meetings Act at least eighteen (18) hours before the time of such meeting." Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to add Section 4.5 Emergency Meetings: The Chairperson may at any time, upon a finding and proclamation of a peacetime or civil disaster or an attack by a foreign enemy, call a special session of the Board of Commissioners to meet at such time and manner as may be deemed appropriate, and give notice of such meeting to the members of the Board by the best available means of communication. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Baker to assign to the Finance and Personnel Committee the task of moving forward with the restructuring of the Finance Officer position to be more in line with that of a Deputy Controller. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to leave the style of considering projects as they currently are being done. Motion carried with Commissioner Carr and Retzloff voting no.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to encourage the Controller to limit additional correspondence to only items that require immediate action. All correspondence must be to the County Controller by 5:00 p.m. on the Tuesday prior to a board meeting. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to have the County Controller/Administrator draft a letter of commendation to Brenda Taeter for the work she did on the employee awards luncheon. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Petersen to place the January 16, 2007 Committee of the Whole minutes of file. Motion carried.

John Berchtold reported that he met with the Housing Commission regarding the formation of the Task Force and it looks like they will be able to move through the items that appeared in their audit rapidly. The Housing Commission wants to move forward and is very receptive to getting things corrected quickly. Mr. Berchtold noted that no funds are missing, nor have any funds been misappropriated. What

appeared in the audit were only recommendations on good business practices. He also mentioned that the Housing Commission would like these things noted in the newspaper.

Mr. Berchtold informed the board that he has received correspondence from an appointed department head inquiring as to whether or not appointed department heads will be allowed to attend department head meetings. He informed the board that the department head meetings are scheduled for the first Friday of every month and want to be sure that the board doesn't have any objections if the appointed department heads voluntarily participate in these meetings.

Commissioner Retzloff stated that has no problem allowing appointed department heads to attend as long as their reason for attending directly effects their department. Commissioner Petersen stated that the board need to either say yes or no, not put stipulations on when appointed department head can attend.

Chairman Carr stated that no formal action was taken forbidding appointment department heads to attend, therefore they are free to attend if they so choose.

Public comments were offered. Kristen Millard gave the board a brief update on school elections and the effects Montcalm County will feel by three Gratiot County School Districts opting to conduct elections in even year November.

Moved by Commissioner Retzloff, supported by Commissioner Caris to adjourn at 2:13 p.m. Motion carried.

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Kristen Millard, County Clerk

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Patrick Q. Carr, Chairman